



GUIDANCE FOR ASRT CANDIDATES

PREPARATION

The importance of being well equipped and prepared prior to your assessment cannot be over stressed. Both the ISSE and PCA will be pleased to guide you towards training courses and reading matter upon request.

PRE-ASSESSMENT

Six recent, appropriate and comprehensive survey reports, with enclosures as sent to clients, must be submitted (in confidence) with the completed application form. (Prices and clients names may be deleted).

THE ASSESSMENT

Assessment will be based upon the enclosed syllabus and will usually take place over one whole day, or two consecutive half days (by agreement between the candidate and the assessor).

To Be Provided By The Candidate:

- Access to a property to be surveyed on the morning (or first half-day) where he/she will be observed carrying out a survey in accordance with their client's instructions. Ideally, the property to be surveyed will be Victorian or earlier, have both dampness and timber defects present and be unoccupied (or occupants not present).
- A nearby location (ideally office or home) where the assessment will proceed as indicated below.

MODULAR FORMAT

Module 1 – Legal, Health & Safety

- 1.1 Questioning relating to survey(s)
- 1.2 Questioning based on CSRT papers*



Module 2 – Timber Infestation/Decay

- 2.1 Survey(s) and questioning on survey(s)
- 2.2 Survey report and/or site notes submitted
- 2.3 Assessment of submitted survey reports
- 2.4 Questioning based on CSRT papers*
- 2.5 Identification of samples

Module 3 - Dampness

- 3.1 Survey(s) and questioning on survey(s)
- 3.2 Survey report and/or site notes later submitted
- 3.3 Assessment of submitted survey reports
- 3.4 Questioning based on CSRT papers*

Following the assessment, within 10 working days you must forward to the Institute, a copy of the report(s) and site notes on the survey(s) carried out during the assessment.

(These will be retained and held securely in strict confidence. The ISSE reserve the right to hold the records in electronic or other format and to destroy paper copies).

IF IN DOUBT, ASK

If there is anything that you are unsure of please ask the IRTS or your appointed assessor. Finally, we wish you every success with your assessment.

PLEASE REFER TO THE ENCLOSED SYLLABUS AND ASSESSMENT APPLICATION FORM

* Copies of CSRT papers are available on request