



Course and Exam Booking Form

PCA, Lakeview Court, Ermine Business Park, Huntingdon, Cambs, PE29 6XR
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Contact Details

Name of candidate(s):

Company:

PCA Member (please tick): Yes No

Address:

Post Code:

Tel: _____ Mobile: _____ Fax: _____

Email address:

Contact name:

How did you hear about our courses:

Search engine (Google etc) PCA Website Recommendation

Received Training Prospectus Other source (please specify) _____

Course Details (please tick relevant course):

Surveyor Training Course:

3-day course (all modules)

Timber module (Day 1)

Damp module (Day 2)

Health & Safety module (Day 3)

Date of Course: / /2010

CSRT Prep Course

2 day course (all modules)

Timber module only (Day 1)

Damp module only (Day 2 a.m)

Health & Safety module only (Day 2 p.m)

Date of course: / /2010

Structural Waterproofing Course:

3-day course

Basic Principles of Structural Waterproofing (Day 1)

Surveying, Reporting & Quoting (Day 2)

Principles & Application of Cementitious & Cavity -
Drain Systems (Day 3)**Date of course:** / /2010**CSSW Prep Course**

1-day Prep Course

Date of course: / /2010**Other Courses****Name of course (s):****Date of course:** / /2010**Exam Booking**

CSRT Timber module (Day 1)

CSRT/CSSW Health & Safety module (Day 2 a.m)

CSRT Damp module (Day 2 p.m)

CSSW Exam

Date(s) of exam(s): / /2010**Payment (please note, bookings are not confirmed until payment has been received in full)****I wish to pay by cheque** A cheque is enclosed for £_____ (please ensure VAT is added at 17.5%)
(please make payable to Property Care Association)**I wish to be invoiced for the full amount:** (Remittance must be received in full to confirm the booking)**I wish to pay by:** Visa MasterCard Switch/Maestro Other _____

Card Holder: _____ Card number: _____

Valid from: ____/____/____ Expiry Date: ____/____/____ Issue number (switch only) _____

Security Number* _____ Please debit my card £_____ (please ensure VAT is added at 17.5%)

(*This is the last three digits on the signature strip on the back of the card)

Address the card is registered at:

Signature**Date**

Please note that examination and/or training places are confirmed only when the fee is paid. In the event of a cancellation being received in writing at least 21 days before the event, the fee will be refunded (minus an administration charge of £50 + VAT). Fees for cancellations notified during the 21 days prior to an event are not refundable. However, for a £50 administration fee you may transfer your booking (on one occasion only) to an alternative PCA examination or training event, providing it is changed at least 5 working days prior to the event. Changes to bookings will not be accepted with less than 5 working days notice.